

Request Form for Disclosure of Retained Personal Data

To:

Kanematsu KGK Corp.

Personnel & General Affairs Department – Personal Information Handling Officer

Date:		Year:	Month:	Day:
Applicant (Individual)	Name :			
	Address:			
	Phone Number:			
	Email Address: _			
Representative (if applicable)	Name :			
	Address:			
	Phone Number:			
	Email Address: _			
Identification Documents of Individual/Representative		<input type="checkbox"/> Driver's License <input type="checkbox"/> Passport <input type="checkbox"/> Resident Card		
Requested Items		Regarding the personal data retained by our company: <input type="checkbox"/> Notification of Purpose of Use <input type="checkbox"/> Disclosure <input type="checkbox"/> Correction <input type="checkbox"/> Addition <input type="checkbox"/> Deletion <input type="checkbox"/> Suspension of Use <input type="checkbox"/> Erasure <input type="checkbox"/> Disclosure of Records of Third-Party Provision		
Details and Reason for Request				
Time and Method of Providing Personal Information to Our Company				

- The personal information provided in this request form will be used only to the extent necessary for the above procedures.
- Please be sure to attach copies of both sides of the identification documents of the individual or representative.
- Our response will be sent via restricted delivery mail or email to the individual.
- Please note that disclosure may not be possible in certain cases based on applicable laws.